



Cassia County Building Permit Application

Email: bldgdept@cassia.gov • 1459 Overland Ave., Rm. 210, Burley, ID 83318 • Phone: 208-878-7302 Fax: 208-878-3510

Main Contact Phone #: _____ Email address: _____

1. SiteAddress _____
(Please Check) ☐ (Actual) or ☐ (Approximate) City _____ State _____ Zip _____

2. Property Owner _____
Name _____
Address _____ City _____ State _____ Zip _____ Phone _____

3. Contractor _____
Name _____
Address _____ City _____ State _____ Zip _____ Phone _____

Contractor Registration Number _____ Expires on: _____ (date)

4. Parcel Number _____ Subdivision Name: _____
Is there a residence existing on this parcel? Yes ☐ No ☐ **For Residential Permit only: If it is marked a residence is already existing on the parcel number listed, the Zoning & Building Department will need to review and see if the parcel qualifies for construction of a residence.*
ALD # _____ Reviewed by: _____

5. Recorded Deed Number (for new residential construction only) _____ (submit copy)

6. Septic Permit Number _____ (submit copy)
(Must be obtained from the South Central District Health - 485 22nd Street Heyburn, ID 83336 / Phone: (208) 678-8221 and submitted with application)

7. Drive Approach Permit Number _____ (submit copy)
(Please designate which entity, if any, covers the area for which the permit is sought. By signature affixed hereto, an authorized agent for designated entity acknowledges that entity has been notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

Highway District: _____

*Authorized Signature: _____ Title: _____
Printed Name: _____ Date: _____

8. Applicable Irrigation District or Canal Company _____
(Please designate which entity, if any, covers the area for which the permit is sought. By signature affixed hereto, an authorized agent for designated entity acknowledges that entity has been notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

*Authorized Signature: _____ Title: _____
Printed Name: _____ Date: _____

9. Applicable Fire District _____
(Please designate which entity, if any, covers the area for which the permit is sought. By signature affixed hereto, an authorized agent for designated entity acknowledges that entity has been notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

*Authorized Signature: _____ Title: _____
Printed Name: _____ Date: _____

10. Applicable City, within City Limits of: ☐ Albion ☐ Declo ☐ Malta ☐ Oakley
(Please designate which entity, if any, covers the area for which the permit is sought. By signature affixed hereto, an authorized agent for designated entity acknowledges that entity has been notified of this application and that said entity may submit in writing, indicating its review of the proposal and comments relative to the matter for which permit is sought.)

*Authorized Signature: _____ Title: _____
Printed Name: _____ Date: _____

11. Use (Check One) ☐ Residential ☐ Commercial (Check One) ☐ Site Built ☐ Addition
(Check One) ☐ Residence ☐ Garage ☐ Shop ☐ Storage ☐ Other _____

12. Building Area: (Please enter the sq. ft., and check the boxes that apply to this application)
Main Floor _____ sq. ft. 2nd Floor _____ sq. ft.
Basement _____ sq. ft. → ☐ Finished Basement ☐ Unfinished Basement
Garage _____ sq. ft. → ☐ Attached Garage ☐ Unattached Garage
Deck(s) _____ sq. ft. Covered Patio / Porch _____ sq. ft.
Shop _____ sq. ft. Pre Fab or Pole Building _____ sq. ft.
Other _____ sq. ft. Describe: _____

___ 14. Customer Valuation of Project: \$ _____ (Required)

___ 15. Required Inspections: per International Residential Code 109.3, 109.4, 109.1.5 any other

☐ Site/Setbacks IRC R109.1

☐ Footings

☐ Foundation IRC R109.1.1

☐ Rough Framing (After State Electrical Rough, Plumbing Rough, HVAC Rough IRC R109.4)

☐ Energy

☐ Wall Board

☐ Final

FOR INSPECTIONS PLEASE CALL

MATT: 208-312-9442 or ERNIE: 208-312-7302

***PLEASE NOTE:** If the project is not ready for inspection at the time of appointment for inspector, a fee of \$30.00 per hour (1 Hr. Minimum) will be charged.

** If a structure is occupied before a final inspection: IRC R110.1.

☐ Revoke Certificate of Occupancy IRC R110.5

☐ Violation Penalties IRC R 113.4, IRC R 114.2

___ 16. REQUIRED SUBMITTALS: ** (two sets of plans that include the following are required with application) **

___ a. Site Plan

___ e. Siding / Roof Pitch

___ b. Foundation or basement plan

___ f. Wall Cross Section

___ c. Floor Plan

___ g. Window & Door Schedule / Rescheck

___ d. Elevation Plan

(Energy Code Compliance Analysis)

___ 17. Zoning: ☐ Residential Agricultural (RA) ☐ Industrial Commercial (IC) ☐ Impact Area

☐ Prime Agricultural (AP)*

☐ Agricultural Residential (AR)*

☐ Multiple Use (MU)*

*** AGRICULTURAL WAIVER must be signed, notarized and attached to application.** <https://www.cassia.gov/county-forms-applications>

AG WAIVERS are required for.

Zone

per Cassia County Code

☐ Agricultural Residential (AR)

9-7-2 C

☐ Multiple Use (MU)

9-7-4 E

☐ Agricultural Prime (AP)

9-7-3 C

Additional Information: Separate Permits are required for Electrical, Plumbing and HVAC from the State of Idaho.

☐ Idaho Department of Building Safety
online: <http://dbs.idaho.gov/permits/>

☐ Electrical, Plumbing & HVAC 1-800-839-9239

• This permit becomes **NULL** and **VOID** if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work has commenced.

• The following conditions must be in compliance with County Code:

1) Residences require a minimum one (1) acre of property. County Code 9-4-2 (a) (b) (c).

2) A tract of land (since 04/29/78) cannot be divided into five (5) or more lots, unless approved as a subdivision.

3) Building set back from center of road is 54 feet.

4) For Houses and attachments - set back is 15 feet from interior lot lines.

5) For Accessory buildings - set back is 10 feet from interior lot lines.

• A NON-REFUNDABLE **PLAN REVIEW FEE** IS REQUIRED WITH APPLICATION SUBMITTAL, WHICH WILL BE APPLIED TO THE TOTAL BUILDING PERMIT FEE.

I hereby apply for a permit to do the work stated above, acknowledge that I have read this application, and hereby certify that the above information is complete and correct. I hereby certify that all work, material, and inspections will be in accordance with state and county adopted codes and ordinances, and that approval / final inspection will be obtained from the Cassia County Zoning & Building Department, prior to use and/or occupancy of structure for which permit is sought. The information contained in this application will become a public record upon filing with Cassia County, and will be subject to disclosure. Additionally, I hereby authorize agents of the county to enter upon this subject property for purposes of determining compliance with applicable county regulations and shall fully cooperate with agents of the county in such compliance audits.

Signature of Property Owner OR Authorized Agent / Contractor

Date

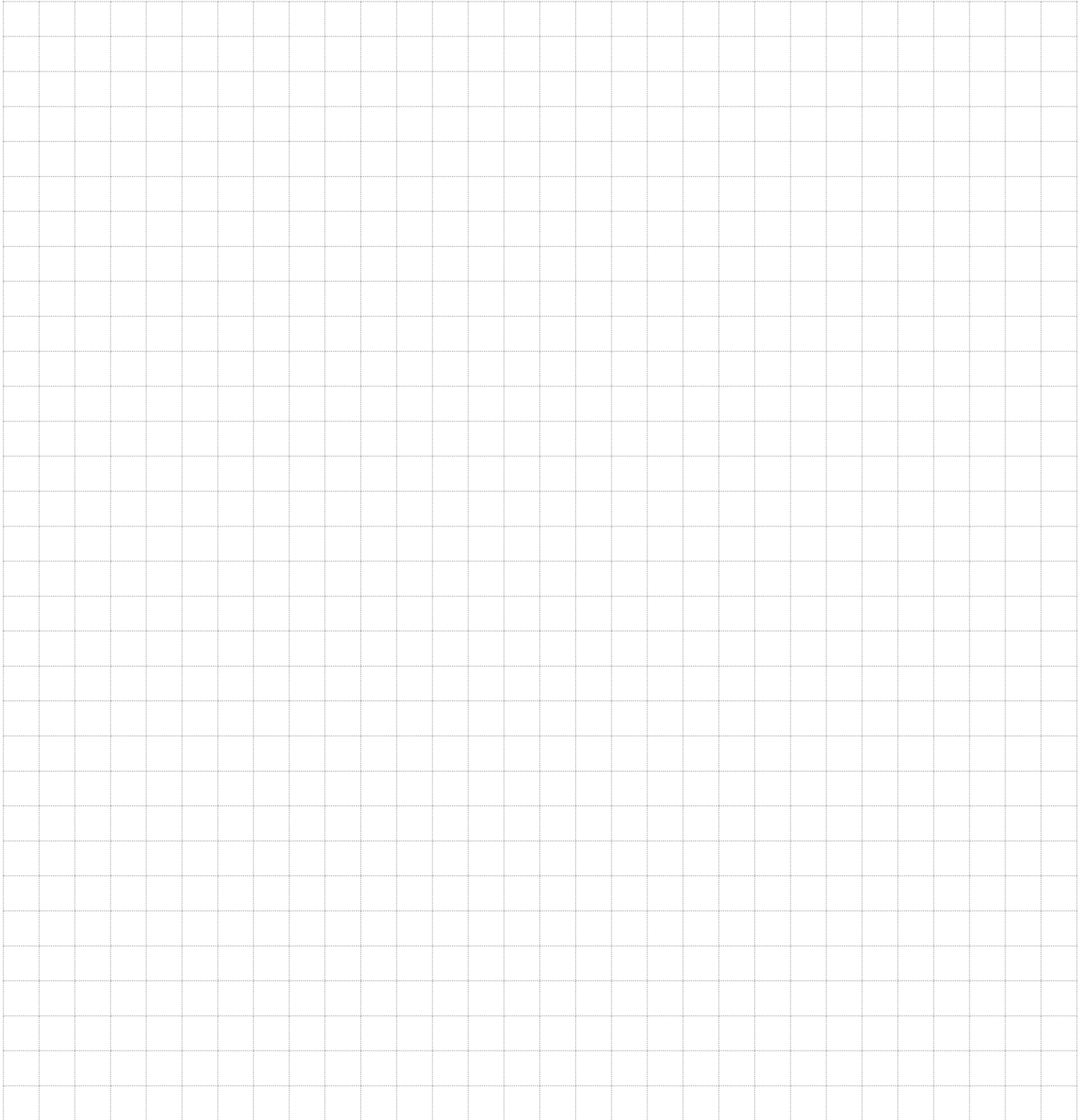
FOR OFFICE USE ONLY

Date Application Received: _____ By: _____

Deposit Received: \$ _____ Check # _____ ☐ Credit Card ☐ Cash Receipt # _____

PLOT MAP

MUST INCLUDE with Application. *Indicate distance from road and interior property lines to project.*



On the plot plan drawing you need to show the following:

- 1. Roads: Distances from center to building. Must be at least 54 feet.**
- 2. Interior Property Line Measurements – Dwelling no closer than 15 feet.**
- 3. Interior Property Line Measurements – Outbuildings no closer than 10 feet.**

- 4. Any Easement. (*Cannot Build Over Easements*)**
- 5. Other Structures – Distances from.**

Name: _____

Scale: 1 Square = _____ ft.

Address: _____